

Charles W. Flanagan High School

SAC Minutes – February 7, 2022,

Attendance: Janai Bowens (Co-Chair), Merlin Dominguez (Teacher), Brian Edwards (BTU Steward), Errica Hamilton (Parent), Mireya Hermosilla (Teacher), Karen Hugh-Sam (Parent), William Hugh-Sam (Student), Robert Johnson (Non-Instructional), Natasha Jackson (Parent) Jaylena Lawes (Student), Keresia Lawes (Gifted Rep.), Carolina Lugo (ESOL Parent) Sharnett Morris (Assistant Principal), Paula Peters (Principal), Choudlyne Poitevien (Co-Chair), Emily Rosenthal (Non-instructional), Alan Rodriguez (Student), Shirley Simmons (Teacher-DECA), Andrew Witcher (Teacher)

Call to Order:

The School Advisory Council meeting was held at Charles W. Flanagan High school on February 7, 2022, in the Media Center. Mrs. Poitevien called the meeting to order at 4:10 P.M. Mrs. Dominguez recorded the minutes for this meeting.

Minutes:

Minutes from the last meeting were approved with no correction. Mrs. Simmons made the first motion to accept the minutes with no correction, seconded by Mr. Witcher.

❖ **Principal's Update:** Mrs. Peters announced the start of Saturday Camps on February 19th, 2022, for test prep, and she is looking forward to seeing the progress for all the students taking EOC's and FSA this year since the pandemic. This weekend, we had our JROTC at our high school and hosted about 300-400 kids. We also had a debate competition this past weekend at Western High School, and they came back in First Place. Scheduling is on its way, and the guidance counselors from 9-11th grade are working one-on-one with the students for their schedules next school year. We have about 2,510 students. Next school year, we are implementing 3DE, which will pertain to 9th graders; we are having a parent night to get the word out to our two feeder schools, so parents and students can learn more about 3DE program. We are almost done with our Cambridge application to become a Cambridge school, another exciting opportunity for students. Our aerospace and aviation program is growing, and more students are showing interest in the program. Band and color guard competitions are starting, color guard competed this past weekend, our Cheerleaders went to states as well, and they are making good progress.

❖ Department Presentations:

Science- Biology is wrapping up most of their "Genetics" work, involving DNA material, replication, and transcription, a big part of the EOC. We also have tutoring with Mr. Witcher and Mrs. Phelps, and Mrs. Reed will be doing the Saturday camps. We have an assessment coming up with MasteryConnect on Heredity.

Social Studies- Mr. Lynn's students in The History of The Holocaust course competed in the district's history competition and won 3rd place. Next month we are hosting a fair to showcase our student's creativity. In the second round of the district's mandated Mental Health Initiative, the focus is on dealing with stress. Social studies will also be part of the Saturday camps for remediation and enrichment in preparation for the EOC in May.

Math- We are focused on finishing the curriculum by April to have ample time to prep our students for the EOC. Also incorporating scaffolding techniques to fill in learning gaps to prepare the students. The curriculum for the Saturday camps is already in place for both Algebra and Geometry, so we can encourage our students to participate and improve to be ready for their EOC exam.

DECA- Our DECA students have competed for their first level competition local district level. We placed top 3 out of the 19 in specific categories. We have 12 students attending the state competition, which will be in Orlando, FL, in March. We also had the opportunity to take 11 students for the annual DECA Miami Heat Day and Career Day, the students had a chance to tour the whole Miami Arena and learn about different aspects and careers related to sports management and marketing. In addition, we had the opportunity to watch a full

Miami Heat game. Upcoming, we also have ICDC, which classifies as the regionals, and it is open to all DECA members.

HOSA- Some of the events that happened past weeks were our students went to the regional competitions, and some students are going to the state level competition in Orlando, FL. Currently, the students are working on their PCT Certification (Patient Care Technician Certification); they might be certified in CPR, EKG, and Phlebotomy. Our seniors are being sent to the hospitals to get hands-on practice. On February 23rd the students will have their 2nd blood drive of the year. The first blood drive was a huge success with over 200 donors.

- ❖ **SAF Representative:** Mrs. Parker was nominated as the SAF chair, Mr. Johnson made the first motion and second by Ms. Bowens. It went to a vote, and the motion was approved. Mrs. Lugo nominated herself to be our ESOL parent, Mrs. Hamilton made the first motion, Mrs. Lawes seconded the motion, went for a vote, and both motions were approved.

- ❖ **SAC Funding:** Currently, there is \$47,856.30 in the SAC budget.

- ❖ **Equity Goals:** We are looking at data to ensure all our students are represented equally. From the recent survey, we created goals to ensure all students have a voice and visibility on our campus. Based on our equity goals, we planned and implemented eight extracurricular activities that are centered around different student groups. Mrs. Rodriguez has been working with our Latinos in Action (LIA), Mrs. O'Neal representing the Black Student Union, and we are working with other groups so that they can become more apparent and visible because we have so many connections here that our students may not be aware of the different representation. We also monitoring our behavior goals because behavior is a part of equity. Mrs. DiVeronica, our behavior specialist, has been working with us to determine who is being impacted by our discipline plan to reduce the number of infractions and provide support. We are doing this through a couple of different avenues for our SEL (Social and Emotional Learning), making sure we do check-ins with our students to see what we can do and what resources we can connect them with to get them grounded and motivated to stay in class. Also, Mrs. Bacigalupi is working with our PASO program; this impacts our 9th-grade students where we do check-ins in their study hall to make sure that they are on track because we know how much they need support.

- ❖ **Course Selection:** We have been working on our course selection for the next school year. Recently, we were able to host a curriculum fair during lunch to showcase all the unique programs that we offer. There were over 20 tables with different clubs and classes represented, and we had Sheridan Technical school here because they provide a great career dual enrollment program. The counselors have been going into English classes to meet one-on-one with our students to ensure that they are placed appropriately. Students were given their course selections cards for a week to speak with their teachers to see which course they would need to take next year. Our next step is working with our incoming 8th graders; we are in the process of organizing with the feeder middle schools. For dual enrollment next year, we will have a parent night to provide further information.

- ❖ **New Business:** For graduation, some schools already know their graduation dates and venues, this year, they are working in stages, so our graduation date and venue will be presented to the school board on February 15th once the school board approves it then parents will be notified. The district has changed this year how we are doing cap and gown; we have two vendors who the school board has approved so tomorrow we will select the vendor with our selection committee, the vendors will present, and the committee will then vote for which vendor we will choose for cap and gown.

Meeting Adjournment:

Mr. Johnson motioned to adjourn the SAC meeting, and it was seconded by Mrs. O'Neal. The meeting was adjourned at 4:39 P.M.

Next Meeting Date & Time:

The next meeting will be at 4:00 p.m. on March 7, 2022, in the Media Center and on Microsoft Teams.

Charles W. Flanagan High School

SAF Minutes – February 7th, 2022

Attendance: : Janai Bowens (Teacher), Merlin Dominguez (Teacher) Brian Edwards (BTU Steward) Errica Hamilton (Parent), Mireya Hermosilla (Teacher) Karen Hugh (Parent), William Hugh (Student) Robert Johnson (Non-Instructional), Natasha Jackson (Parent) Jaylena Lawes (Student), Keresia Lawes (Gifted Rep.), Carolina Lugo (Parent) Sharnett Morris (Assistant Principal), Paula Peters (Principal), Choudlyne Poitevien (Co-Chair), Emily Rosenthal (Non-instructional), Alan Rodriguez, Shirley Simmons (DECA) Andrew Witcher (Teacher)

Call to Order:

The School Advisory Forum meeting was held at Charles W. Flanagan High school on February 3, 2022, in the Media Center. Mrs. Poitevien called the meeting to order at 4:39 P.M. Mrs. Dominguez recorded the minutes for this meeting.

Minutes:

- ❖ **SAF Update:** We received a message from the district stating information about free and reduced lunch, parents do not need to re-apply for these benefits. However, funding is lost to the Title I school if parents don't apply.

- ❖ **New Business:** No new business was discussed.

Meeting Adjournment:

Mrs. Lawes motioned to adjourn the SAF meeting, seconded by Mr. Edwards. The meeting was adjourned at 4:40 P.M.

Next Meeting Date & Time:

The next meeting will be immediately after the SAC meeting on March 7, 2022, in the Media Center and on Microsoft Teams.
